



*More Than a Staffing Agency*

*Career Horizon Services  
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## **National Work Readiness Credential**

Career Horizon Services is now offering the National Work Readiness Credential program. This program offers valuable training for entry-level positions, and prepares students to apply skills in situational judgment, active listening, reading comprehension, and basic math. For job seekers, the program also includes training in job seeking, resume building, and interview skills. Role-playing activities, including practice interviews, conflict management, and customer service scenarios, help students learn and practice new skills.

Students who complete the National Work Readiness Credential program learn the value of being proactive and respecting company time, property, and policies. They also understand the benefits of demonstrating honesty, dependability, and a strong work ethic.

After completion of the 40-hour class, students sit for the three-hour National Work Readiness Credential examination. When students receive a passing score in each module (reading, math, situational judgment, and active listening), they receive a portable, nationally recognized Work Readiness Credential. Receiving this credential ensures that students have successfully completed the course and are ready to apply their new skills at work.

The cost for the class, workbooks, and credentialing assessment is \$300.00 per student. Our instructors will teach the course at your location or ours for a group of 10 to 20 students. Students must complete the on-line credential examination at Career Horizon Services, as our site is a certified testing site with certified proctors. If a student needs to retake one or more modules, the re-take fee is \$20.00 per module.

We also offer pre-employment screening, for employers who wish to send new or potential employees for the credentialing assessment to gauge their work-readiness. The assessment-only fee is \$90.00 per student.

Contact Career Horizon Services for more information or to schedule a class. 719-423-1800

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